

**Lexington County School District One
Staff Technology Acceptable Use Agreement
School Year 2008–2009**

Acceptable Use

Acceptable use means that staff uses technology (computers, internet, hand held computers, telephones, etc.) in an appropriate manner, abiding by the rules and regulations as described in this agreement. Use technology only for instructional purposes, research or career development.

Agreement

I have read and understand the Lexington County School District One Technology Acceptable Use policy and administrative rule and agree to abide by them.

I understand that the use of technology is a privilege, not a right and that inappropriate use of technology may result in disciplinary action (including the possibility of loss of employment) and/or referral to legal authorities. Your supervisor or systems administrator may limit, suspend or revoke access to technology at any time.

I understand that I must follow the district's guidelines or I am violating the district's code of conduct and may also be breaking the laws of the United States or South Carolina.

I agree to be responsible for any unauthorized costs incurred by my use.

I understand that Lexington One expects staff to immediately report if they mistakenly access inappropriate information or images, any message they receive that they feel is inappropriate or that makes them feel uncomfortable and any possible security problems. I know that I should immediately notify my supervisor.

I understand that if I publish a Web page or contribute information for a Web page stored on a district server or linked from a district page, I am responsible for following the district's policies and procedures, ensuring the accuracy and appropriateness of all materials, and making sure all materials adhere to the district's Web page guidelines.

Please note that this form must be completed annually.

User's Full Name (please print): _____

User's Signature: _____

School/Work Location: _____

Date Signed: _____